



# UNIVERSAL CREDIT CARD FORM

## VACATION EXPRESS RESERVATION

BOOKING #: \_\_\_\_\_ PHONE #: \_\_\_\_\_

CREDIT CARD # [LAST FOUR DIGITS]: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_ SECURITY CODE: \_\_\_\_\_

BILLING ADDRESS STREET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/PROVINCE: \_\_\_\_\_

ZIP: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

\*NAME AS IT APPEARS ON CREDIT CARD: \_\_\_\_\_

CARD TYPE:  AMERICAN EXPRESS  VISA  MASTERCARD  DISCOVER  PAYPAL

\*For PAYPAL payment verifications, please ignore credit card number information.

I acknowledge receipt of ticket(s) and/or coupons(s) for related charges described hereon. Payment in full to be made when billed or in extended payments in accordance with the standard policy of company issuing card and as reflected in applicable tariffs. Payments are processed in USD (U.S. Dollar).

### **NO EXCHANGES OR REFUNDS WILL BE PROCESSED BASED ON VACATION EXPRESS' TERMS AND CONDITIONS.**

I have read and understand the Terms and Conditions located here: <https://www.vacationexpress.com/terms>.

X \_\_\_\_\_

### **CARD MEMBER SIGNATURE (NON-COMPUTER GENERATED SIGNATURE REQUIRED)**

**NOTE TO TRAVEL AGENTS:** REMEMBER TO HAVE CARDHOLDER SIGN THE UCC; YOU MUST CALL IN THE CREDIT CARD NUMBER OR APPLY THE PAYMENT ONLINE. A SIGNED UCC FORM MAY BE REQUIRED FOR EACH PAYMENT. PLEASE RETAIN FOR RECEIPT.

**PLEASE EMAIL TO OUR SECURE EMAIL: [GROUPSALES@VACATIONEXPRESS.COM](mailto:GROUPSALES@VACATIONEXPRESS.COM) OR FAX THE COMPLETED FORM TO OUR SECURE FAX NUMBER; 404-745-0201. DO NOT SEND THIS COMPLETED FORM TO ANY OTHER EMAIL ADDRESS.**

**NOTE TO DIRECT CLIENTS BOOKED THROUGH A TRAVEL AGENT/AGENCY:** PLEASE SEND YOUR UCC FORM TO YOUR TRAVEL AGENT TO RETAIN FOR RECEIPT.

**THIS FORM IS NOT INTENDED AS A PAYMENT METHOD BUT AS AN AUTHORIZATION OF A PAYMENT THAT IS CALLED IN OR APPLIED DIRECTLY ONLINE. FOR PCI COMPLIANCE, WE ASK THAT ONLY THE LAST FOUR DIGITS OF THE CARD BE PROVIDED IN THE FORM.**

In some instances, a copy of the credit card with only the last 4 digits shown may be requested along with a copy of the ID/passport associated with the credit card.